

NEVADA SYSTEM OF HIGHER EDUCATION
PROCEDURES AND GUIDELINES MANUAL

CHAPTER 8

DEGREES AND AWARDS

Section 1. Distinguished Nevadan and Honorary Degree
Nominations

1. Regents' Creative Activities Award

The Nevada Regents' Award for Creative Activities is given annually to two full-time NSHE faculty members with distinguished records in creative activity. Full-time faculty with a distinguished record in creative activity at UNLV, UNR and NSU will be eligible for one award. Full-time faculty with a distinguished record in creative activity at CSN, GBC, TMCC, and WNC will be eligible for one award. Although this award is intended for individuals, groups who by their collaboration have made major advances may be recognized as well.

- A. Nominations. Notification is sent annually by the Chancellor's Office to each NSHE campus to begin the nomination process

- C. Composition of the NSHE Selection Committee for the university/state college award:
 - i. Vice Chancellor for Academic and Student Affairs or designee to act as non-voting chair;
 - ii. One Academic Affairs Council member or their designee from each UNR, UNLV and NSU; and
 - iii. One creative artist from each UNR, UNLV and NSU.
- D. Composition of the NSHE Selection Committee for the community college award:
 - i. Vice Chancellor for Academic and Student Affairs or designee to act as non-voting chair;
 - ii. One Academic Affairs Council member or their designee from each community college; and
 - iii. One creative artist from each community college.
- E. Committee Review. The Committee may elect to utilize an external entity as part of its evaluation of nominees.
- F. Final Approval. The results of the selection committee review shall be presented to the Academic, Research and Student Affairs Committee for recommendation to the full Board for final approval.
- G. Award Amount: \$5,000

2. Regents' Researcher Award and Regents' Rising Researcher Awards

Regents' Researcher Award. This award is given annually to NSHE faculty members at UNLV, UNR, NSU or DRI with a distinguished record in research. Two awards will be given annually: one to a faculty member in recognition of a distinguished career in research and one to a faculty member in recognition of mid-career accomplishments in research. Although this award is intended for individuals, groups who by their collaboration have made major advances may be recognized as well. The intent is to select one individual (or group) for recognition each year. However, the selection committee may choose to send forward more than one recommendation in exceptional circumstances.

I. Researcher Award – Distinguished Career

- A. Nominations. Notification is sent annually by the Chancellor's Office to each of the eligible institutions (UNLV, UNR, NSU, and DRI) to begin the nomination process initially in April with a follow up in early September. Each institution may submit one nomination only for consideration to the Vice Chancellor for Academic and Student Affairs. Each nomination must contain the following information only:
 - i. Formal letter of nomination from an NSHE employee or student, adhering to the following guidelines:
 - 1. The nomination letter must indicate the significance, volume, and

candidate's curriculum vitae, which must be attached to the letter of nomination;

4. In those disciplines where research grants and contracts are

- iii. The Committee shall utilize the reports received from external entities in making its recommendation.
 - E. Final Approval. The results of the selection committee review shall be presented to the Academic, Research and Student Affairs Committee for recommendation to the full Board for final approval.
 - F. Award Amount: \$5,000
- II. Research Award – Mid-Career
 - A. Nominations. Notification is sent annually by the Chancellor’s Office to each of the eligible institutions (UNLV, UNR, NSU, and DRI) to begin the nomination process initially in April with a follow up in early September. Each institution may submit one nomination only for consideration to the Vice Chancellor for Academic and Student Affairs. Each nomination must contain the following information only:
 - i.

to act as external reviewers. Reviewers shall not have a conflict of interest with the candidate according to National Science Foundation (NSF) standards.

Nomination materials must be submitted to the Department of Academic and Student Affairs via electronic mail. The deadline for campus nominations to be received by the Chancellor's Office will be no later than October 30 of each year. The exact deadline will be provided to the institutions by the Vice Chancellor for Academic and Student Affairs in the annual call for nominations.

- B. Length of Service: Candidates must have at least five years of cumulative service in the NSHE by the date of nomination in order to be considered for the award. In addition, candidates must have career/service of at least 5 years but less than 20 years in research.
- C. Composition of the NSHE Selection Committee. The Selection Committee must consist of the following members:
 - i. Vice Chancellor for Academic and Student Affairs or designee to act as non-voting chair;
 - ii. One Research Affairs Council member or their designee from each UNR, UNLV, and DRI; and
 - iii. A representative from NSU.
- D. Committee Review. The Committee shall utilize the following process.

- i. Formal letter of nomination that demonstrates the nominees' accomplishments and promise;
 - ii. NSHE nomination form; and
 - iii. Other supplemental materials as determined by the institution.
The deadline for recommendations from the Institutional Selection Committee to be received by the Chancellor's Office will be no later than December 15 of each year.
- C. Composition of the Institutional Selection Committee. The Selection Committee shall be determined by each institution, but shall minimally be composed of the research vice president and senior research faculty with significant records of achievement.
- D.

- D. Composition of the NSHE selection committee for the community college award:
- i. Vice Chancellor for Academic and Student Affairs or designee to act as non-voting chair;
 - ii. One academic affairs vice president or designee from each community college;
 - iii. One community college faculty member appointed by the Council of Senate Chairs; and
 - iv. One student body president or designee from each community college.
- E.

The deadline for recommendations from the Institutional Selection Committee to be received by the Chancellor's Office will be no later than December 15 of each year.

- C. Composition of the Institutional Selection Committee. The Selection Committee shall be determined by each institution, but should minimally be composed of faculty, student services administrative staff, and students.
- D. Committee Review. The Committee may elect to utilize an external entity as part of its evaluation of nominees.
- E. Final Approval. The results of the selection committee review shall be presented to the Academic, Research and Student Affairs Committee for recommendation to the full Board for final approval.
- F. Award Amount: \$5,000.

6. Regents' Outstanding Classified Staff Award

- A. The Board of Regents' Outstanding Classified Staff Award is given annually to staff members with distinguished classified service. One award will be granted annually to a full-time member of the classified staff who provides outstanding service in support of the institution and/or classified staff. An eligible employee may be nominated based upon, but not limited to, the following criteria:
 - i. Contribution to the achievement of their institutions mission and goals;
 - ii. Attitude towards fellow employees, students, and the public, as well as attitude towards work, including, availability, cooperation, courtesy, friendliness, helpfulness, and presence on the job;
 - iii. Service to fellow employees, students and the public;
 - iv. Work quality, including accuracy, completion, creativity, dependability, initiative, and timeliness;
 - v. Participation where involvement was beyond the scope of regular duties; and
 - vi. Interest in professional or self-development.
- B. Nominations. Notification shall be sent annually by the NSHE Director of Human

- iii. Review. The NSHE Classified Council will review the submitted nominations for eligibility requirements and to confirm required materials are included in nominee packets.
- C. Composition of the Selection Committee. The Selection Committee for the Regents' Outstanding Classified Staff Award shall be composed of the following individuals:
- i. NSHE Director of Human Resources or designee to act as non-voting chair;
 - ii. One institutional administrator or designee from each NSHE institution;
 - iii. One NSHE Classified Council Executive Board member appointed by the NSHE Classified Council; and
 - iv. One Classified Council Chair/President or designee from each NSHE institution.